

CLASS 9

In this class students are given the opportunity to simulate a Student Council meeting. They will find out the roles of the various officers and appoint people to these roles within their groups. Issues to be discussed are suggested but students may decide for themselves the issues they would like to discuss, which may have a particular relevance for them and for their school.

ACTIVITY

- Photocopy the Student Council Officers sheet - enough for each group of two, three or four students. Photocopy the minutes sheet and Planning sheet enough for groups of eight.
- Divide the students into groups of 2/3/4 and distribute the Student Council Officers Sheet. Ask the students to match the definitions with the various officer roles.
- Allow about 10 minutes for this activity and then correct using the Teacher Page.
- When this exercise is completed divide the class into groups of eight or more.
- Each group is now the Student Council and must first of all appoint their officers.
- Distribute a copy of the minutes sheet and the planning sheet to each group.
- Give each group an issue from the list below to discuss and to come up with a plan of action or they may have an

- issue that they would like to discuss themselves relevant to your own school.

ISSUES

The student toilets are locked during the day except for the 10 minutes of the morning break and 10 minutes at lunchtime

The staff and Principal are talking about changing the school starting time in the mornings to allow people to finish earlier in the evenings but they would like to know what the students think about this idea.

As a Student Council you don't think that the students are aware of the work that you are doing. You need a bigger notice board somewhere where all the students will see it and you need to put together a newsletter for all of the student and the parents. What will you put on the notice board...?

Some of the younger students would like to do activities at lunch time. Come up with a plan and suggestions for what and how this could be done.

FOLLOW – UP ACTIVITY

1. If you have a student council in your school, you could give your representative the ideas from your class on the issues discussed particularly if you chose your own issues.

STUDENT COUNCIL OFFICERS



TREASURER

Helps the chairperson in the organisation of the student council meetings

Work with other members, school management, staff and parents for the benefit of the school and its students



SECRETARY

Keeps notice boards updated

Keeps money in a safe place e.g. bank account, school safe...

Inform their class/year about Student Council meetings



**STUDENT
COUNCIL
MEMBERS**

Has the casting vote if voting is divided equally

Keeps everybody informed of Student Council activities

Takes over the responsibility of chair if the chairperson is absent



**DEPUTY
CHAIRPERSON**

Prepares the agenda

Manages funds raised by the student council

Assists the chair in preparing the Agenda

Goes with the chairperson to meetings where necessary



PR PEOPLE

Represent the views and ideas of their class and put issues that are raised by their class on the agenda

Gives out the agenda before meetings



CHAIRPERSON

Keeps financial records and gives a report at each meeting

Chairs the meetings fairly and makes sure that everyone gets a say

Keeps a record of council Meetings and Minutes

STUDENT COUNCIL OFFICERS

TEACHER'S PAGE



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Manages funds raised by the student council

Keeps financial records and gives a report at each meeting



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Gives out the agenda before meetings

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STUDENT COUNCIL MEMBERS

Work with other members, school management, staff and parents for the benefit of the school and its students

Inform their class/year about Student Council meetings

Represent the views and ideas of their class and put issues that are raised by their class on the agenda



DEPUTY CHAIRPERSON

Helps the chairperson in the organisation of the student council meetings

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PR PEOPLE

Keeps everybody informed of Student Council activities

Keeps notice-boards updated



CHAIRPERSON

Prepares the agenda

Chairs the meetings fairly and makes sure that everyone gets a say

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MINUTES OF STUDENT COUNCIL MEETING

Name of school: _____ Date of Meeting: _____

Names of people present:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Apologies for Absence:

_____	_____
_____	_____

Other absences:

_____	_____
_____	_____

	ACTION	BY WHOM
Minutes of the last meeting: a) are they agreed b) matters arising from last meeting's minutes		
Item 1		
Item 2		
Item 3		
Item 4		
Item 5		
Item 6		
Item 7		
Any other business		
Items for next agenda		
Date of next meeting		

PLANNING SHEET

ACTIVITY / ISSUE					
What is to be done?	Who is to do it?	What resources will be required?	When is it to be done?	How is it to be done?	What costs will be involved?