Supporting the Professional Learning of School Leaders and Teachers

# Leaving Certificate Applied (LCA) Task Day





# Introducing Oide



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Scoile agus Múinteoirí Scoile agus Múinteoirí

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## **Seminar Overview**



<b>Session 1</b> 09:30 - 11:00	<ul> <li>Welcome and Introductions</li> <li>Oide Supports</li> <li>An Overview of the LCA Programme</li> <li>Five stages of the student task process</li> </ul>				
<b>Tea/Coffee</b> 11:00 - 11:15					
<b>Session 2</b> 11:15 - 13:00	<ul> <li>Overview of Programme Statement &amp; Outline of Student Tasks</li> <li>Task Workshop 1</li> </ul>				
<b>Lunch</b> 13:00 - 14:00					
<b>Session 3</b> 14:00 - 15:30	Task Workshop 2				



### Oide

#### What we are

Teachers and school leaders

**Teacher Educators** 

Facilitators/Enablers

Purveyors of lifelong learning

### What we are not

**Evaluators** 

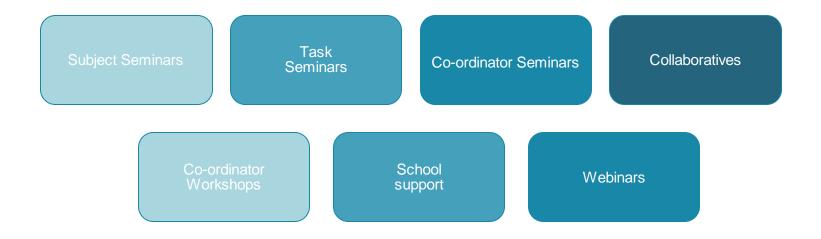
Policy makers

Curriculum developers

Providers of solutions



# Supports Provided by Oide





# What do you hope to get from today's seminar?





## LCA Programme Statement Addendum



This addendum modifies and supplements the LCA Programme Statement to enable students following the LCA programme to access LCE Mathematics and/or a Modern Foreign Language.





### LCA Administration Base

Clare Education Centre,

Government Buildings,

Kilrush Road,

Ennis, Co. Clare.

Phone: 065-6845504

E-mail: lca@oide.ie

Website: Oide.ie

@Oide\_LCA X:





# Oide LCA Support

https://oide.ie/apply-book-now/teachers/

Request LCA PDST school support

https://dms.oide.ie/support/login

Check here for upcoming events

@Oide\_LCA





# SEC Calendar of Events & Co-Ordinator Folder sent to schools in the Autumn



YEAR	ONE	YEAR TWO		
Session 1	Session 2	Session 3	Session 4	
Sept – Jan Feb - June		Sept - Jan	Feb - June	



Summary of Tasks

Task	Credit	%	Completed in session	Assessed
1. General Education	10	5	1	Jan/Yr 1
Originating in Arts Education, Leisure & Recreation,				
Language or Social Education				
2. Vocational Preparation	10	5	2	May/Yr 1
Originating in either Vocational Preparation & Guidance or				
English & Communication				
3. Vocational Education - 1 <sup>st</sup> specialism	10	5	2	May/Yr 1
Originating in one Vocational Specialism				
4. Vocational Education - 2 <sup>nd</sup> specialism	10	5	3	Jan/Yr 2
Originating in the second Vocational Specialism				
5. Contemporary Issues	10	5	3	Jan/Yr 2
Anchored in Social Education				
6. Practical Achievement	10	5	3	Jan/Yr 2
Generally out of school/centre				
7. Personal Reflection	10	5	on-going	May/Yr 2
Statement 1 from year one will be stored and returned to SEC				
when statement two is complete				
			Scoile agus Múinteoirí	and Teachers

#### LCA Modes of Assessment

Satisfactory completion of modules + 90% attendance						62 credits	31%		
• Evidence of completion of 4 key assignments for each module						credits	lasadenia Pada caribas		
One credit per course module in which there is a final exam									
•Tv	vo credits per cour	rse module	in whic	h there is NO fin	ial exam				
7 Student tasks @ 10 credits each								70	35%
	Vocational Preparation	n V	ocational	Education (x2)	General Edu	General Education		credits	
	Contemporary Issue	P	ersonal R	eflection	Practical Ac	Practical Achievement			
Fina	al examinations							68	34%
	English & Communication	Vocatio Specialism		Languages (x2)	Social Education	Mathematical Applications		credits	
	12 credits	12 credits	each	6 credits each	10 credits	10 credits			
Tot	al							200 credits	100%
								credits	

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# 2023 Arrangement for Completion of Tasks

#### Arrangements for the completion of Tasks

#### LCA Year 2 for the academic year 2023/24

- Session 3: Students should complete the Practical Achievement Task AND either the Vocational Education Task or the Contemporary Issues Task. This means that LCA Year 2 students have one less task to complete.
- . Session 4: As normal, students should complete the Personal Reflection (Part Two).

#### LCA Year1 for the academic year 2023/24

. There is no change to the schedule for the completion of Student Tasks for LCA Year 1 students

#### For both Year 1 and Year 2 LCA Students

. The SEC will make the necessary arrangements for the examination of tasks including interviews.







## LCA Certification

Certificate awarded at 3 levels					
Pass	120 - 139 credits	60-69%			
Merit	140 - 169 credits	70-84%			
Distinction	170 - 200 credits	85-100%			

Students who acquire less than 120 credits or who leave the programme early will receive a "Record of Experience".

# Vocational Education Task Revised ICT Specialism







#### Coimisiún na Scrúduithe Stáit

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#### To: Principal Teachers, LCA Coordinators and LCA Teachers

Leaving Certificate Applied Information and Communication Technology (ICT) Vacational Specialism and associated LCA Vacational Education Student Task.

Revised module descriptors for LCA, Introduction to ICT and LCA, ICT Vocational Specialism were introduced for students entering LCA. Year 1 in September 2021. In general, the introduction to ICT modules will be completed in Year 1 and the ICT specialism and associated task in Year 2. The outline and schedule of the student tasks, as faid out in the Programme Statement & Outline of Student Tasks (Department of Education) have not changed. In the Assessment Guidelines section (P.43) of the revised module descriptors for the ICT Specialism it states that Module 2 will be incorporated into the task and that "students will make a presentation as port of their interview".

As part of the KT specialism task it is expected that students will incorporate a 2-3 minute presentation, supported by digital media, into their interview to showcase those skills described in Module 2 (P. 28 – P. 32) of the revised module descriptors. The presentation should relate to one or more aspects of the task that the student has completed as part of the ACT Vocotional Specialism. A folder for the task should still be presented separately.

Marks for the digital presentation will be awarded under the headings of Evidence of integration of Mothematics and of it.7 and Effectiveness of Communication and Presentation on the Marking Scheme for the Vocational Education Task. The five marks allocated for it.7 integration will now be awarded for the presentation. Five marks will also be available under the heading of Effectiveness of Communication and Presentation.

## Students Task



**Definition**: A practical activity by which learning is applied to...

Types of Tasks for general education, vocational education & vocational preparation

- Development of a product/artefact
- Investigation of an issue/topic
- Staging of an event
- A performance group or individual
- Provision of a service

**Purpose**: Vehicle for **curriculum integration** of as many courses as possible



### Task Criteria

Substantial piece of work

## 10 hours activity per student excluding the report

- Individual task or group task
  - Individual report on each task
  - Relevant
  - Achievable within the time frame

## **Assessment Criteria for Task**



# Report

- 1. Title
- 2. Statement of Aim
- 3. Action Plan
- 4. Research Activities Undertaken (i.e. what methods)
- Execution of the Task
- 6. Presentation and Analysis of Findings
- 7. Statement of Learning Outcomes (conclusions)
- 8. Evaluation of the Student's own contribution
- 9. Integration across the Curriculum



### Assessment of Tasks

#### Requirements

- Evidence of task completion
- Individual task report
- Individual presentation of task at interview with external examiner appointed by the SEC
- NB ALL teachers play a role in preparing students for their interview through effective and differentiated oral questioning in class throughout the entire year.





Outline of Student Tasks - Part 1 Frequently Asked Questions pg 14

Outline of Student Tasks - Part 2 Task Specifications pg 24

Outline of Student Tasks - Part 3
The Five Stages of the Student
Task Process pg 42









# Programme Statement Feedback



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## End of Session 1



## Break





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# Student-Centred Learning





What are the characteristics of student-centred learning in your LCA classroom?

# Student-Centred Learning



Lea, Stephenson and Troy (2003:244) suggest that the following characteristics recognize student-centred learning:

An interdependence between teacher and learner

Mutual respect within the learner teacher relationship,

and a reflexive approach to the teaching and learning process on the part of both teacher and learner.'





# Five Stages of Student Task

1. Selecting/planning 2. Implementing 3. Recording & Cross-curricular applications 4. Reviewing & Evaluating 5. Presenting/communicating



# 1. Selecting/planning

Student is actively involved in selecting the Student Task and content of task must be of interest to him/her

Whatever the student proposes to undertake should be within their ability range and time allocated

Appropriate in the context of the modular descriptor

Originality should be encouraged at all times.

(Programme Statement & Outline of Student Task, 2000, 62-66)



# 2. Implementing

#### Individual

Methodology

Roles

Team Work

Co-operative learning

Data gathering

Investigation

### Group

Methodology

Data gathering

Investigation

Sole responsibility

All tasks may be either individual or group with the exception of practical achievement, personal reflection and career investigation, which must be carried out individually.

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Keep a record/log of student progress

Appropriate evidence of research and evidence gathered

Cross-curricular links must be meaningful and relevant

Mathematical Applications and Information Technology are mandatory areas of cross-curricular application in Vocational Education Tasks.

# 4. Reviewing and Evaluating



#### **Task Process**

Conclusions linked to initial aims

Analysis of findings

Conclusions

Strengths/weaknesses

Suggestions for improvement.

Formative assessment - feed forward rather than feedback

#### **Self Evaluation**

Lessons learned about one self

Skills and attitudes development

Lessons for the future



# 5. Presenting/Communicating

The report should be concise and focused and sequential Opportunity for creativity in format and illustration Interview provides an opportunity to students to improve their marks.

\*Reminder for the ICT Specialism students will be required to make a 2-3 minute presentation at the start of the interview.

# Key Documents & Resources



LCA Programme Statement and Outline of Student Tasks

LCA Chief Examiners Report 2014

**LCA Module Descriptors** 

**State Exams Commission** 

**Department of Education** 

LCA Handbook

Oide .ie

Scoilnet



Photo by **Basil James** on **Unsplash** 



# General Points Regarding Assessment

Exam numbers should be on each task

Task must be available at beginning of examination period

Student(s) available to meet with the examiner irrespective of work experience/other activities

Task must be kept in school until appeals period is complete



### Recommendations

#### LCA Chief Examiners Report 2014

For full details go to www.examinations.ie

#### LCA Inspectors Recommendations

PDF available @ www.pdst.ie/lca

# Key Questions for Task Interviews



How do you prepare students for an effective interview?
What do you believe is the success criteria for an effective

task interview?



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## Guidance on Task Interview



The purpose of the task interview is to assess the students ability to communicate what is in the report

Communication skills need to be built into all pedagogical practices throughout the LCA programme and right through the task process

Opportunities should be given to students to discuss their progress and their individual contribution in group tasks throughout the task process

# Lunch





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#### **Session 2**







# Session 2 Types of Task



#### There Are Seven Tasks

General Education
Vocational Preparation

Each task is worth ten credits

**Vocational Education Task X2** 

Contemporary Issue Task Practical Achievement Task Personal Reflection Task



#### **Vocational Education**

Within the vocational education section of the LCA programme, there are eleven Vocational Specialisms

Your school selects two from this list which they deem most suitable for your student cohort, and which can be facilitated within your school's staff capacity and resources



#### **Vocational Specialisms**

Engineering
Technology
Childcare/Community Care
Graphics & Construction Studies
Craft and Design
Agriculture/Horticulture

Hotel Catering and Tourism
Hair and Beauty
Office Administration &
Customer Care
Active Leisure Studies
Information & Communication
Technology



**Choose 2 from 11 options** 

Module descriptors



#### Follow on courses

Information and Communication Technology (introduction to Information and Communication Technology)

Active Leisure Studies (Leisure and Recreation)

# How many courses are taken over two years?

Two full Vocational Specialisms

4 X 2 = 8 Modules in total

A Module is 30 hours duration.



# Timing

The LCA Programme is divided into sessions,

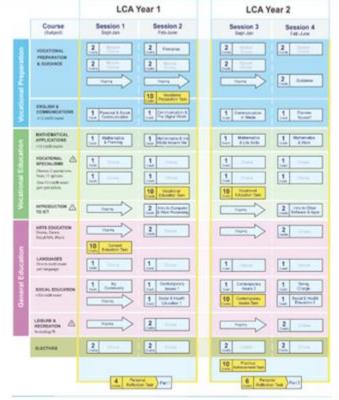
#### Year one

Session 1 September to January Session 2 February to June

#### **Year Two**

Session 3 September to January Session 4 February to June

#### LCA Curriculum Framework & Credits Allocation





VOCATIONAL SPECIAL ISSUE Information Communication Sectioningly (C.S. and Artha Labour. Blotter six Edition in course and that has inchesionin been the Ethylaithin on year production to CT and Laborary & Recognition

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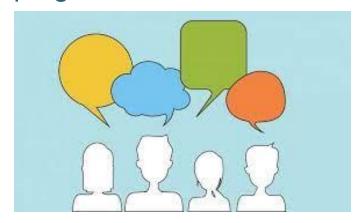


(i) A module is of 30 hours duration



#### What is a student Task?

"A practical activity and/or process of reflection through which the student integrates and applies learning experiences gained from undertaking the Leaving Certificate Applied programme to some or all of the following"......







# **Types of Tasks**

- The Development of a Product/ Production or Live Performance.
- The Investigation of an Issue.
- The Provision of a Service
- Staging an Event
- Enterprise Activity



#### Where to Start?

#### Base the task on the key assignments in your module

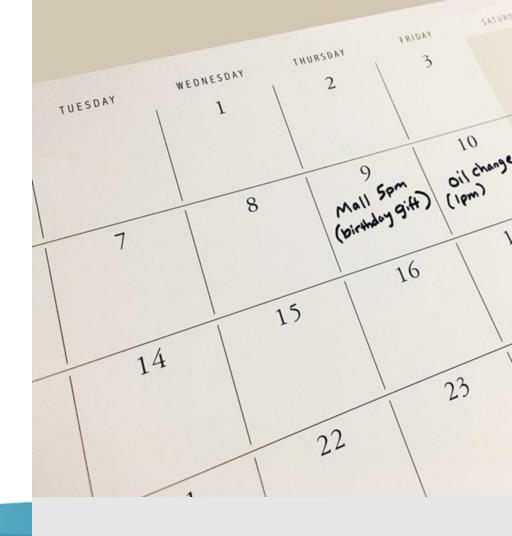




# When Will The Task be Undertaken?

Check/confirm with your Coordinator which session you will be working on your task

Session 2 year 1 or Session 3 year



# Purpose of the Student Task

Discuss at your table what the goals of the task are.



# LCA Tasks



Prepare learners for the demanding transition to adult and working life.

Recognise the talents of all learners.

Provides an opportunity to develop in terms of responsibility, selfesteem and self-knowledge.

Develops communication and decision-making skills.

Helps learners achieve a more independent and enterprising approach to learning and to life.





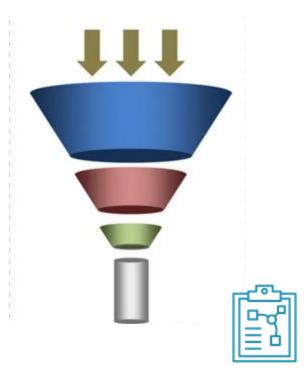
Students level of skills Resources available

Time

Cost

Research

Manufacturing items is slow work!
Students and teachers often
aim way beyond what is achievable.





# Getting started

Brainstorm for task ideas

At your table, consider some task ideas

Use the programme statement to keep your ideas on target

What cross-curricular links can you utilize?



## Service Examples

Agriculture /Horticulture Plant trees on the School grounds





# Agriculture /Horticulture

#### **Product**

Plant window boxes for sale



### Investigation

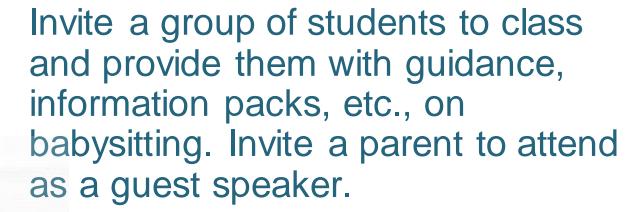
Different types of garden design





# Service examples

Childcare/ Community Care







# Childcare/Community care

#### **Product**

produce a class newsletter or magazine on childcare articles, problems, tips, etc.



#### **Investigation (or product)**

Research Autism friendly services in the local area and create a booklet for families to use.



# Hotel Catering and Tourism

# Service examples

Prepare, cook & serve the 6th Years/ School Leavers / Ancillary Staff a farewell meal.





# Hotel Catering and Tourism

#### **Product**

Set up a lunch club or a fundraiser for a particular year group

Soup Sale Bake Sale Lunch grub

#### Investigation

Investigate & raise awareness about a special diet.







#### **Active Leisure Studies**

# Service examples

Host a basketball or soccer blitz for first years.





#### **Active Leisure Studies**

#### **Product**

Design an active lifestyle plan for different age groups.



#### Investigation

Research the use of drugs in sport. / link between exercise & mental health / diet/sleep .....



# The 5 Main Stages of the Student Task

#### 1. Selecting and planning

Key questions

Why the task was chosen?/ Where will I get information?

Set target dates

Take pictures/make sketches.

WHAT YOU WILL DO/Plan of Action



## 2.Implementing

Is it a group or individual task?
Everyone needs their own job
What equipment is needed?
How will information be collected?
Make a checklist

WHAT YOU DID?

$\Box$	CHECKLIST	
✓ .		
✓ .		
?		

# 3. Recording and Cross Curricular applications



Students keep a record of work done each day, a diary or logbook

Include drawings, pictures, questionnaires

Put a contents page at the start of the report

Acknowledge help given

Include calculations

List of courses that helped

PHOTOS ARE YOUR BEST FRIEND







Date	Work completed



# 4. Reviewing and Evaluating



List what was learned
What was liked/ disliked?
What went well/ badly
Problems
Overcoming obstacles
How to improve the task
What was learned about self

Let them answer honestly herethey didn't have to like their role/ or how it went but they must explain why.





# 5. Presenting and Communicating

Clarity
Individuality
Sequential information
Keep the report concise and focused
Report written in own words
Use headings
Reflect on success and difficulties



**Assessment Criteria Activity** 



	9 - 10 Credits	7 - 8 Credits	5 - 6 Credits	4 - 4 Credits	1 - 2 Credits	0 Credit
Aim						
Planning						
Quality						
Organise/engage / apply skills						
Creativity						
Originality						
Evidence of student ability						
Evaluation and review of targets						
Integration						
Report						
Interview						Tacú leis an bhFoghlain

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Learning of School Leaders 69

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	9 - 10 Credits	7 - 8 Credits	5 - 6 Credits	4 - 4 Credits	1 - 2 Credits	0 Credit
Aim	Clear	good	Reasonable	Limited	poor	
Planning	High	Adequate	Limited	Poor	Very Poor	
Quality	High	good	Reasonable	Poor	Poor	Incomplete
Organise/engage/ apply skills	comprehensive	clear	some	poor	little	
Creativity	Demonstrated					
Originality	high?	Some evidence				
Evidence of student ability	Very clear/ authentic	Clear evidence	Some evidence			
Evaluation and review of targets	High?	Adequate	limited	little	Very little	none

reasonable

good

little/none

acceptab;e

Not evident

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Very clear

Well structured

clear

Well written and

procented

Integration

Report

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# End of Session 2

2023





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### **Session 3**

2023



### The Student Task report



- The title
- The statement of aims

- The plan of action
  Carrying out the student task
  Presentation and analysis of findings
  Evaluation of the student task and of the student's own contribution.
- Cross-Curricular
- \*\* Also marked
- Creativity originality/innovation
  Effectiveness of communication and presentation

The work of the task should not be the sole responsibility of just one teacher but an assigned teacher should oversee it. The task does not need to be typed.



### Responsibility for the Task

This rests with the student

Work completed must be the student's own work

The teacher advises and guides the student

(program statement page 28)

The teacher assigned to the task should know the students' strengths and assign their individual jobs/roles accordingly.

Tasks are a chance to create successful experiences.



## How many credits are for each task

10 Credits per task 5% of the total programme marks.

To get the credits students need to produce evidence of task completion.( Product, Video....or verified by the school)

Produce a report

Present for Interview- The interview is there to give them marks where possible.

An appeals process is available if the student is unhappy with the credits awarded



## Getting ready for the interview

Bind all reports and put on exam numbers
Label all products with student numbers
Make a running order of candidates
Get the students to sign the P2 form
Check for SEN candidates and inform examiner
Run mock interviews
Make a list of interview questions





#### The interview. + or -20%

Ensure that all candidates are present for the initial group meeting with the examiner who has been appointed by the SEC.

The interview involves a discussion between the examiner and the student of the work submitted in the task.

20 minutes is allocated to each student.

5 minutes minimum is for the discussion and the remainder of the time is used to mark the report.

10 mark section +-2

20 mark section +-4





# Can there be more than one group task undertake in a class of students? Yes

Both individual and group tasks can be presented within the same class.

# Can key assignments from coursework be included in a student task?

Yes

But they must be expanded on



#### Can the task be undertaken on a group basis?

Yes

Group roles and Individual roles need to be very clearly identified and should be meaningful

While working as part of the group, the individual student should take 10 hours to complete the task

The student needs to be able to describe both the group and individual task

In the carrying out section of the booklet- they need to describe both group and individual parts.

#### When does the task need to be finished?



The SEC decide on finishing dates, and the LCA Coordinator is informed, they then disseminate this information to teachers.

#### What happens if a student is absent?

In normal circumstances, no extra time

is allowed to complete the task.

However, is a student is absent from school the week immediately prior to the finishing date, they may be allowed a maximum of five school days to complete the task.



#### If a student is absent on the day of the interview?

Depending on the reason for absence, the student may be afforded the opportunity to attend a deferred task interview at a later stage.

How long should the various elements of the Student Tasks be kept in school?

All work relating to the task should be kept until the closing date for appeals.



#### Live LCA Webinar

Don't miss this unique opportunity to expand your knowledge of LCA.

Input from LCA coordinators, dedicated subject teachers, and insightful student perspectives

Save the date and join us at 6pm on 13th March to "unearth the hidden gems" of the LCA programme.

Registration details to follow soon.





# Any Questions?



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# End of Session 3

2023



# Thank you!



# Icon Legend (REFERENCE SLIDE)

Resource



Reflection



Prior Knowledge



Next step



**Booklet activity** 



Contact us



**Group work** 



Planning

